

## Admission Policy to Argyle House School

The admission programme is supervised by the Head Teacher and the Senior Management Team.

Entry to Argyle House School can be on four main levels:

- Nursery at the age of 2<sup>1/2</sup> or 3 years;
- Infants at the age of 5 years;
- Juniors at the age of 7 years;
- Seniors at the age of 11 years.

Entry mainly occurs at the start of each given Key Stage, however, children can be admitted to the school at anytime within each age range. Children generally start at the beginning of a term, but exceptions can occur which is at the discretion of the Head Teacher.

Before a child is admitted to Argyle House School, they will be given a guided tour of the school by the Head Teacher with their parents. Once the School has received a completed application form, the School will acknowledge this and the following will happen for each relevant age range:

**Nursery-** The children will be asked to attend a number of visits to the nursery, where they will undertake the lessons of the children already present. These visits can be as often as the parent wishes, leading up to the time the child is to join Argyle House School.

**Infants-** The children will be asked to attend the School for a number of day visits leading up to the start date of that child. They will be placed with the children in their class and undergo some basic assessments in English and Mathematics, so when the child starts, the work will be at the correct level.

**Juniors-** The children will be tested firstly on their basic skills of English, Mathematics and Science. They will also, undergo a Reading and Spelling Test. Once these have been completed in the morning, they will be introduced to the class, and just undertake a normal afternoon of lessons for that particular class.

**Seniors-** The children will be tested firstly on their basic skills of English, Mathematics and Science. They will also, undergo a Reading and Spelling Test. Once these have been completed in the morning, they will be introduced to the class, and just undertake a normal afternoon of lessons for that particular class.

The completed assessment sheets will be passed onto the Head Teacher who discusses the entry of the child. It is the Head Teacher who makes the final decision about offering a place.

(In addition to assessment of a child, extra work may be provided to improve his/hers basic Mathematical and English skills before joining Argyle House School.

